

REQUEST FOR EXPRESSIONS OF INTEREST

Republic of Moldova
Moldova Water Security and Sanitation Project

Credit No.: 7027-MD

Reference No.: MD-PIU-NORLD-522862-CS-INDV

Assignment Title: Selection of Individual Consultant to Assist PIU, MIRD and ANRE in the Evaluation of Bids and Monitoring of MIS Development.

Date: November 17, 2025

Moldova Water Security and Sanitation Project (MWSSP) is a World Bank-financed Project implemented by the Ministry of Infrastructure and Regional Development (MIRD).

Objectives: The objective of this consultancy is to provide technical expertise and support to the PIU, Ministry of Infrastructure and Regional Development (MIRD), and the National Agency for Energy Regulation (ANRE) in:

1. The evaluation of offers submitted for the MIS development.
2. The monitoring the development process, review, and verification of technical deliverables during the system development and implementation.

The detailed Terms of Reference (TOR) for the assignment can be found at the NORLD web page: <https://ondrl.gov.md/categorie/proiectul-saasm/anunturi-saasm/>

The NORLD now invites eligible Individual Consultants (“Consultants”) to indicate their interest in providing the Services. Interested Consultants should provide information demonstrating that they have the required qualifications and relevant experience to perform the Services.

The attention of interested Consultants is drawn to Section III, paragraphs, 3.14, 3.16, and 3.17 of the World Bank’s “Procurement Regulations for IPF Borrowers” November 2020 (“Procurement Regulations”), setting forth the World Bank’s policy on conflict of interest. A Consultant will be selected in accordance with the „Open Competitive Selection of Individual Consultants” method set out in the Procurement Regulations.

Further information can be obtained at the address below during office hours 09 00 to 16 00 hours.

The applications should include letter of Expression of Interest, CV, and related recommendation letters, if any, together with a copy of CV in **COPIBLE format**.

Expressions of interest must be delivered in a written form to the address below (in person, or by mail, or by fax, or by e-mail) by **December 3, 2025, 16:00 o’clock, Moldova time, indicating the assignment title in the subject line**.

P.I. National Office for Regional and Local Development,
Moldova Water Security and Sanitation Project
57/1 Mitropolit Gavril Banulescu - Bodonui Str., 1st floor, MWSSP Office 1,
mun. Chisinau, Republic of Moldova MD-2005 Tel/fax: 022 27-91-21, 069265292
E-mail: tender@ondrl.gov.md

Annex 1: Terms of Reference

TERMS OF REFERENCE (ToR)

Implementation of the Moldova Water Security and Sanitation Project (P173076) Individual Consultant Selection Selection of Individual Consultant to Assist PIU, MIRD and ANRE in the Evaluation of Bids and Monitoring of MIS Development

Lump-Sum

I. BACKGROUND

The Government of Moldova (GoM) is currently implementing the Moldova Water Security and Sanitation Project (MWSSP) with financing from the International Development Association (IDA) of the World Bank.

As part of Subcomponent 2.1 “*Building national institutional capacity for WSS*”, the Project foresees the development and implementation of a **Management Information System (MIS)** for monitoring and evaluating the performance of WSS operators. The MIS will provide a reliable platform for collecting, analyzing, and reporting data on the operation and maintenance of WSS facilities, service coverage, and customer satisfaction.

Given that the Project Implementation Unit (PIU) does not have in-house ICT expertise, it is necessary to engage a **specialized consultant** who will provide technical support during the procurement process (evaluation of bids) and monitoring the monitoring the development of the MIS.

II. OBJECTIVE

The objective of this consultancy is to provide technical expertise and support to the PIU, Ministry of Infrastructure and Regional Development (MIRD), and the National Agency for Energy Regulation (ANRE) in:

1. The evaluation of offers submitted for the MIS development.
2. The monitoring the development process, review, and verification of technical deliverables during the system development and implementation.

III. SCOPE OF WORK / KEY TASKS

The Consultant will perform two main sets of tasks:

A. Evaluation of Offers

1. Familiarization with Project Documents

- Review the Bidding Documents, Requirements of the Information System for system development, evaluation methodology, scoring matrix, in line with applicable procurement procedures.
- Understand the technical, functional, and regulatory requirements of the information system.

2. Participation in Evaluation Process

- Serve as a technical evaluator within the Evaluation Committee.

3. Preliminary Verification

- Assist in the verification of compliance with mandatory eligibility and administrative criteria (e.g., legal, financial, formal completeness).
- Confirm bidders' qualifications in line with the Bidding Documents requirements.

4. Technical Evaluation

- Review the technical proposals in detail, evaluating:
 - System architecture and design approach.
 - Alignment with functional and non-functional requirements.
 - Proposed technologies, frameworks, and tools.
 - Quality assurance and testing strategies.
 - Project implementation methodology (e.g., Agile, Waterfall, hybrid).
 - Project team composition and relevant expertise.
 - Risk management and mitigation strategies.

5. Scoring and Documentation

- Assign scores based on predefined criteria and justification for each score, using the official evaluation grid.

6. Participation in Evaluation Meetings

- Attend evaluation committee meetings and consensus scoring sessions.
- Contribute to clarification discussions and refinement of evaluation outcomes.

7. Evaluation Report Preparation

- Contribute to the drafting of the technical evaluation report, including:
 - Summary of the evaluation process.
 - Individual and consensus scores.
 - Strengths and weaknesses of each offer.
 - Final technical rankings and recommendations.

B. Monitoring of System Development

1. Review of Project Planning Documents

- Analyze the contractor's planning documents as described in NFR 60 – NFR 62 of RFB
- Validate alignment with contractual requirements, timeline, and deliverables.

2. Monitoring of Development Progress

- Monitor compliance with:
 - Project schedule (Gantt chart or sprint plan)
 - Agreed milestones and outputs
 - Technical architecture and technology stack

- Identify deviations and assess their impact.

3. Participation in Status Meetings and Reviews

- Attend regular coordination and sprint review meetings with the development team and beneficiary.
- Provide technical input and recommendations.

4. Quality Assurance and Testing Oversight

- Review QA strategies, including unit, integration, system, and UAT test plans.
- Oversee execution of test cases and resolution of defects.

5. Verification of Deliverables

- Assess technical deliverables such as:
 - System prototypes
 - Functional modules
 - APIs and integrations
 - Documentation and user manuals
- Verify acceptance criteria are met before approvals.

6. Security and Compliance Review

- Validate compliance with data protection regulations (e.g., GDPR), security policies, and interoperability standards.

7. Risk Identification and Escalation

- Proactively identify risks and issues.
- Recommend corrective actions or escalate to project steering bodies if needed.

8. Capacity Building Support

- Provide input on training materials and end-user documentation.
- Assist in capacity-building sessions for system administrators or beneficiary staff.

9. Support in User Acceptance Testing (UAT)

- Contribute to UAT planning and execution.
- Evaluate final system readiness for deployment.

10. Final Acceptance Review

- Participate in technical review for final system acceptance.
- Validate that all contractual and functional requirements have been met.

11. Monitoring Report Preparation

- Prepare or contribute to periodic monitoring reports highlighting:

- Status of implementation
- Key risks and issues
- Compliance with schedule and quality standards
- Recommendations for improvements

IV. DELIVERABLES

No.	Activity	Deliverable	Terms
1	Provide assistance to PIU in responses to Bidders requests for clarifications	Clarifications provided and submitted to PIU in English and Romanian languages	During the preparation of bids by the companies
2	Inputs to the Technical Evaluation Report (including scoring and justifications).	Technical report containing the technical evaluation of bids in English and Romanian languages	During one month after bids submission
3	Monitoring Notes.	Monthly reports submitted to PIU and containing progress, risks, quality compliance in English and Romanian languages	During implementation of MIS Contract
4	Final Technical Report).	Final report confirming system compliance with contractual and functional requirements prior to acceptance in English and Romanian languages	During two weeks after MIS developed and installed

V. QUALIFICATION REQUIREMENTS

The Consultant shall have the following qualifications:

General Qualifications (30 points)

- **Education:** University degree in ICT, Computer Science, Information Systems, or related fields.
- Experience with system architecture, QA/testing, and data protection standards (e.g., GDPR). Familiarity with procurement and evaluation processes under IFI/donor-funded projects.

Specific Experience (50 points):

- Minimum 7 years' experience in ICT projects.
- At least 3 assignments in evaluation/monitoring of IT or MIS projects of similar complexity, preferably for government/regulated sectors.

Skills (20 points):

- Demonstrated strong analytical, reporting, and communication skills.
- Demonstrated experience of work in multi-stakeholder environments.

- Fluency in Romanian and English (written and spoken).

VI. IMPLEMENTATION PERIOD

The Consultant is expected to be engaged intermittently over the period covering:

- **Technical Evaluation of Bids** (1 month)
- **System Development and Implementation Monitoring** (up to 12 months depending on MIS contractor schedule)

VII. INSTITUTIONAL ARRANGEMENTS

- The Consultant will report to the PIU Director and work closely with MIRD and ANRE.
- The PIU will provide all relevant documents and access needed to perform the assignment

VIII. SPECIAL CONDITION APPLICABLE TO THE CONSULTANT

- The Consultant will declare any conflict of interest prior to evaluation and sign relevant confidentiality and impartiality statements.
- The Consultant will maintain strict confidentiality throughout the evaluation process.
- The Consultant will avoid any communication with bidders or external stakeholders that could compromise the impartiality of the process.